



“COMPLETE” PROJECT Kick-Off Meeting

24 - 25 November 2015
Voronezh, Russia



Working language: English

Project partners' presentations:

- Project partners' presentations about their organizations structure (10 minutes):**
 - General information
 - International activities
 - Integration of «COMPLETE» project idea into the HEI structure (for RU and KZ)
 - Working experience in the field of project theme
- General information on Employability approaches, concepts, definitions etc. in project partners' countries (max. 5-7 min per partner's presentation. For RU and KZ partners - focus is on its region of the country).**

PROGRAMME

24 November 2015, Tuesday

Venue: 1, Universitetskaya square, main building of the Voronezh State University, 2 floor, Conference-hall

Time	Topic	Speaker
09:00 – 09:30	Registration of the participants	1, Universitetskaya Square, Conference hall, 2nd floor
09:30 – 09:40	Welcome Address	Prof. Dmitry Yendovitsky , Rector of the Voronezh State University, Voronezh, Russia
09:40– 10:00	Welcome Address	Petra Lippegas , COMPLETE project scientific coordinator, lecturer, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
10:00 – 10:10	Presentation of the Voronezh State University	Prof. Oleg Belenov , Vice-rector for economic development and international cooperation, Voronezh State University, Voronezh, Russia
10:10 – 10:20	Presentation of the Perm State University	Perm State University, Perm, Russia Mrs. Natalia Dobrynina , Head of Academic Mobility Office Mrs. Elena Babushkina , Vice-Head of Academic department
10:20 – 10:30	Presentation of the Tyumen State Oil and Gas University	Tyumen State Oil and Gas University, Tyumen, Russia Mr. Aleksandr Gordievskii , Senior specialist of International cooperation centre Mr. Albert Malshakov , Head of Department on interaction with consumers
10:30 – 10:40	Presentation of the Moscow State University of Geodesy and Cartography	Moscow State University of Geodesy and Cartography, Moscow, Russia Mrs. Olga Valueva , key specialist of Department of International Academic Cooperation, Deputy Dean of Faculty of Humanities Mrs. Tatiana Mashkova , specialist of Department of International Academic Cooperation, Deputy Dean of Faculty of Humanities Mr. Nikolai Kruglov , key specialist of Department of International Academic Cooperation
10:40 – 10:50	Presentation of the Don State Technical University	Dr. Irina Maevskaya , Head of International education department, Don State Technical University, Rostov-on-Don, Russia
10:50 – 11:00	Presentation of the Turar Ryskulov New Economic University	Turar Ryskulov New Economic University, Almaty, Kazakhstan Mrs. Aigul Jondelbayeva , Methodist of MOOC Centre Ms. Aliya Tussayeva , Associate professor of the Department of Finance and Credit Ms. Gaini Mukhanova , Head of Career Centre
11:00 – 11:10	Presentation of the Karaganda Economic University of Kazpotreboyz	Karaganda Economic University of Kazpotreboyz, Karaganda, Kazakhstan Dr. Saltanat Mulikova , Director Department of Strategic Development Dr. Kuralaj Madieva , Head of the Department of Accounting and Auditing

Erasmus Plus project «COMPLETE - Establishment of Centers for Competence and Employability Development»

		Dr. Gulmira Esenbaeva , Head of the Department of Commodity and Certification
11:10 – 11:25	Coffee break	1, Universitetskaya Square, Conference hall, 2nd floor
11:25 – 11:35	Presentation of the Shakarim State University of Semey	Shakarim State University of Semey, Semey, Kazakhstan Ms. Nailya Tulebayeva , Head Department for International Cooperation Dr. Orynassar Soltanbekova , Director The Center for Career and Professional Development
11:35 – 11:45	Presentation of the University of Maribor	University of Maribor, Maribor, Slovenia Mr. Andrej Lisec , Associate Professor, Faculty of Logistics Mrs. Nina Vrečko , Assistant Secretary, Project office
11:45 – 11:55	Presentation of the Piraeus University of Applied Sciences (T.E.I. of Piraeus)	Prof. Michail Koniordos , Professor of Economics, Business Administration, Piraeus University of Applied Sciences (T.E.I. of Piraeus), Athens, Greece
11:55 – 12:05	Presentation of INBAS	Ms. Birgit Voigt , project manager, researcher, Institut für berufliche Bildung, Arbeitsmarkt- und Sozialpolitik GmbH, Berlin, Germany
12:05– 12:15	Presentation of Fachhochschule des Mittelstands	Fachhochschule des Mittelstands (FHM), Bielefeld, Germany Marianna Gevorski , COMPLETE project administrative coordinator, project manager Petra Lippegaus , COMPLETE project scientific coordinator, lecturer
12:25 – 14:10	Lunch	café “Theatral’noe”, Lenin square, 13
14:10 – 14:30	COMPLETE Project in brief	Marianna Gevorski , COMPLETE project administrative coordinator, project manager, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
14:30 – 15:10	Employability: State of the art in general and in Germany	Petra Lippegaus , COMPLETE project scientific coordinator, lecturer, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
15:10 – 16:40	Employability approaches , concepts, definitions etc. in SL, GR, RU, KZ	All project partners (5-7-minutes presentations) General information from each partner
16:40 – 17:30	Employability in the context of the project : Presentation and discussion of the work packages 1 – 3	Petra Lippegaus , COMPLETE project scientific coordinator, lecturer, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
18:30	Dinner	13, Lenin Square, Grand café “Ampir”

25 November 2015, Wednesday

Venue: 1a, Universitetskaya square, main building of the Voronezh State University, Small conference-hall of the Faculty of Computer Sciences

Time	Topic	Speaker
09:00 – 10:00	Evaluation and Quality management Q&A	Ms. Birgit Voigt , project manager, researcher, Institut für berufliche Bildung, Arbeitsmarkt- und Sozialpolitik GmbH, Berlin, Germany
10:00 – 10:30	Valorisation and dissemination plans: discussion of target groups, media, materials etc.	Marianna Gevorski , COMPLETE project administrative coordinator, project manager, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
10:30 – 11:00	Project management: communication, reporting, financial aspects, document centre, etc.	Marianna Gevorski , COMPLETE project administrative coordinator, project manager, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany
11:00 – 11:15	Coffee break	
11:15 – 12:00	Next steps: work and time plan, allocation of responsibilities, deadlines	Marianna Gevorski , COMPLETE project administrative coordinator, project manager, Fachhochschule des Mittelstands (FHM), Bielefeld, Germany + All partners

Erasmus Plus project «COMPLETE -Establishment of Centers for Competence and Employability Development»

12:00 – 12:30	Summary and Discussion	All partners
12:30 – 14:15	Lunch	13, Lenin square, café “Theatral'noe”
14.20 – 17.00	Excursion to Dmitry Venevitinov's memorial estate	